21st Century Community Center Grants Review

2006-2007

Purpose:

21st CCLC programs will provide communities the ability to develop or expand on out-of-school-time (OST) programs. These programs will give students opportunities for academic enrichment to help meet the state and local standards in core subjects, especially math and reading. The program should also provide a broad array of additional services including youth development activities, drug and violence prevention programs, counseling programs, and art, music, recreation, technology education and character education programs that are designed to reinforce and complement the regular academic program. Other opportunities offered might include community service, physical activities, and cultural activities. The 21st CCLCs will also benefit the families of eligible students by providing opportunities for literacy and related educational development.

The programs should be of highest possible quality and appropriately tailored to address the needs of the students and their families. Programming used should be based on good research that shows they effectively help children succeed in school. Programs should do a good job of delivering exciting, engaging, and purposeful enrichment activities.

Programs must be located in public schools or other similarly accessible facilities. They must provide a safe environment for students when schools are not in session.

The 21st CCLC program provides grants to programs that serve students that attend high poverty schools (40% or higher free and reduced lunches).

SOME POINTS TO KEEP IN MIND:

- The rating sheets and comments will be shared with applicants (if requested) to assist them in applying for future funding.

- It is a positive addition if the letters of support are not just stating support, but also spell out just how they plan to help. The quality of those letters is more important than the quantity.

- Can you easily coordinate the information in the abstract with the programming description and the budget?

- **THE INFORMATION YOU WILL BE READING AND THE SCORING DECISIONS MADE AT THIS MEETING MUST REMAIN CONFIDENTIAL.**

2006-2007 SD 21st Century Community Learning Center Grant Application Rating Form

Reviewer ID____
Applicant_____

Will the applicant be serving schools in school improvement?   Yes ___ No _____
Is the applicant submitting an application in which there is a joint effort demonstrated between a qualifying Local Education Agency (LEA) and at least one other organization or is this not possible in this instance because of geographic proximity?   Yes __No __

General Check-off: (ALL SECTIONS REQUIRED.)

_____Cover page with complete information about applicant

_____Table of contents – one page

_____Program summary and abstract

_____Program narrative – no more than 20 pages, double spaced

_____Site list and demographics on each site (must show that 40% of students
          served quality for free and reduced meals, or if several districts are combined,
          a majority (over 50%) of the students served must qualify for free and
          reduced meals) – **disqualified if not at this level**

_____Budget information sheet must be filled out completely
          a. Must be for five years
          b. Must be for at least $50,000 per year (disqualified if for less)
          c. Must not be for more than $100,000 per year

_____Budget narrative – a brief description of reason for costs

_____ Financial management questionnaire

_____Signed assurances

_____Appendix
SCORE:
Criterion 1 (25)   _____
Criterion 2 (40)   _____
Criterion 3 (25)   _____
Criterion 4 (25)   _____
Criterion 5 (20)   _____
Criterion 5 (5)   _____

TOTAL SCORE FOR GRANT APPLICATION (Possible 140 points) _____

CRITERION 1 – NEED FOR PROJECT (25 points)

In scoring this area consider if the applicant cited **convincing** evidence that community students are at risk of educational failure with data in fields such as:

- number of students at 40% or higher free and reduced lunch.

- number of low performing students

- number of seriously impaired students

- dropout rate

- literacy rate

- educational level

- poverty rate

- other

.

Minimal/Weak	Acceptable	Extensive/Strong
1 2 3 4 5 6 7 8	9 10 11 12 13 14 15 16 17	18 19 20 21 22 23 24 25

_____

Comments:_____
_____
_____
_____

CRITERION 2 – QUALITY OF PROJECT DESIGN (40 points)

The scoring in this criterion is to address three areas:

A. (**15 points**) To what extent are the goals, objectives, and outcomes to be achieved by the proposed project clearly specified and measurable?

Minimal/Weak	Acceptable	Extensive/Strong
1 2 3 4 5	6 7 8 9 10	11 12 13 14 15

_____

B. (**15 points**) To what extent is the design of the proposed project appropriately addressing the needs of the target populations or other identified needs?

Minimal/Weak	Acceptable	Extensive/Strong
1 2 3 4 5	6 7 8 9 10	11 12 13 14 15

_____

C. (**5 points**) To what extent will the proposed project establish linkages with other appropriate agencies and organizations providing services to the target population?

Minimal/Weak	Acceptable	Extensive/Strong	
1 2	3	4	5

_____

Comments:_____
_____
_____
_____

D. (5 points) To what extent will the evaluation of the program be used to refine, improve, and strengthen the program?

Minimal/Weak	Acceptable	Extensive/Strong	
1 2	3	4	5

_____

Comments: _____
_____

Possible 40 points   _____

CRITERION 3 – ADEQUACY OF RESOURCES (25 points)

Consider the following while scoring this section. Has the applicant considered the following?

- Is there a credible amount of support for things such as:

    o facilities

    o equipment

    o supplies

    o funding staff

    o transportation

    o dissemination of information, etc.

- Are the costs reasonable for the numbers of persons served, anticipated results, and benefits?

- Is there a consideration for sustainability of the program after the federal funding ceases?

- Has the applicant provided required and approved financial documentation? This must include:
    o budget
    o budget narrative
    o financial management questionnaire

Minimal/Weak	Acceptable	Extensive/Strong
1 2 3 4 5 6 7 8	9 10 11 12 13 14 15 16 17	18 19 20 21 22 23 24 25

_____

Comments:_____
_____
_____

CRITERION 4 – QUALITY OF MANAGEMENT PLAN
(25 points)

The scoring in this criterion is to address two areas:

A. **(20 points)** Is there information to show that the management plan is adequate to achieve the objectives of the proposed project on time and within budget, including clearly defined responsibilities, timelines, and milestones for accomplishing the project tasks?

Minimal/Weak	Acceptable	Extensive/Strong
1 2 3 4 5 6	7 8 9 10 11 12 13 14	15 16 17 18 19 20

_____

B. **(5 points)** Has the applicant addressed the inclusion of a diversity of perspectives in the operation of the proposed project, including those of parents, teachers, students, the business community, a variety of disciplinary and professional fields, and/or others as appropriate?

Minimal/Weak	Acceptable	Extensive/Strong
1 2	3	4 5

_____

Comments:_____
_____
_____

Possible 25 points   _____

CRITERION 5 – COOPERATION (20 points)

Does the application demonstrate cooperation and participation with other entities in the community and/or coordination of state and federal funds?

A. (15 points) Has the applicant demonstrated that they have support of the appropriate school-day programs and school management teams from LEAs that serve the children targeted in this grant?

Minimal/Weak	Adequate	Extensive/Strong
1 2 3 4 5	6 7 8 9 10	11 12 13 14 15

_____

B. (5 points) Have they demonstrated cooperation/support of other agencies/partners in the community?

Minimal/Weak	Adequate	Extensive/Strong
1 2	3	4 5

_____

Comments:_____
_____
_____

Possible points 20 _____

CRITERION 6 – Program targets grades 7-12 (5 points)

Up to an additional 5 points will be awarded to programs that propose to provide age-specific services to students in grades 7-12, either as a sole targeted group or as part of the targeted population.

Minimal/Weak	Adequate	Strong/Extensive
1 2	3	4 5

_____